

**MINUTES  
OF THE  
TECHNICAL COORDINATING COMMITTEE  
Thursday, February 15, 2024 10:00 a.m.  
Zoom/3<sup>rd</sup> Floor Rose Quartz Conference Room  
Rapid City, South Dakota**

**MEMBERS PRESENT:** Kelly Brennan and Jessica Olson – Rapid City Department of Community Development, Doug Curry – City of Box Elder, Sarah Gilkerson and Mike Carlson – South Dakota Department of Transportation, Jack Dokken – South Dakota Department of Air, Rail and Transit, Megan Gould-Stabile – Rapid Transit System, Sara Odden and Matt Layman – Rapid City Public Works Department, Britney Molitor – Pennington County Planning Department and Chris Deitz – Rapid City Regional Airport

**MEMBERS ABSENT:** Kip Harrington – Rapid City Department of Community Development, Lauralee Patton – City of Box Elder Planning Department, Mayor Phil Anderson – City of Piedmont, Chris Hislip – Pennington County Sheriff’s Office, Troy Eastman – Meade County Highway, Joseph Miller – Pennington County Highway, Brett Burditt – Meade County School District, Coy Sasse – Rapid City School District, Eric Timpe – Ellsworth Air Force Base, Jeff McCoy – Rapid City Police Department, Jason Dubbs – City of Box Elder Police Department, Mayor Melanie Torno – City of Summerset, Kevin Case – Douglas School District, Pat West – Meade County Sheriff’s Department and Tonya Vig – Meade County Planning

**OTHERS PRESENT:** Melissa Bloomberg – Rapid City Department of Community Development, Greg Heitmann – Federal Highway Administration, Jason Theunissen – Pennington County Planning Department and Jamie Toennies – City of Rapid City Grants Division

Vice-Chair Brennan called the meeting to order at 10:02 a.m.

Meeting quorum was met.

**General Public Comment**

No General Public Comment.

**Business**

**Gilkerson moved, Gould-Stabile seconded and motion carried unanimously to approve the minutes from the December 14, 2023 meeting.**

**24TP001 – Approve the 2023 Unified Planning Work Program Annual Report.**

Brennan reviewed the 2023 Annual Report listing the accomplishments and expenditures associated with the Unified Planning Work Program (UPWP) activities conducted during the past year.

**Dietz moved, Gilkerson seconded and motion carried unanimously to approve the 2023 Unified Planning Work Program Annual Report.**

**24TP002 – Approve the Memorandum of Agreement Covering Metropolitan Planning within the Rapid City Metropolitan Planning Area.** The Federal Transit Administration requires a formal Memorandum of Agreement between the State of South Dakota, acting by and through its Department of Transportation, the Rapid City Area Metropolitan Planning Organization, and the City of Rapid City Public Transit Operator (Rapid Ride) to ensure that a continuing, cooperative and comprehensive metropolitan transportation planning and programming process is in place, as required by Federal regulations. The agreement outlines the roles and responsibilities of each agency in regards to performance measures relating to public transit operations. Brennan and Gould-Stabile reviewed this Memorandum.

**Odden moved, Dietz seconded and motion carried unanimously to approve the Memorandum of Agreement Covering Metropolitan Planning within the Rapid City Metropolitan Planning Area.**

**24TP004 – Approve the Letter of Support for the Rapid City Country Road RAISE Grant Application.** The City of Rapid City is seeking RAISE Grant Program funding for the Country Road Reconstruction Project. Country Road does not currently meet City street standards, and is in poor condition. Additionally, Country Road lacks bicycle and pedestrian, drainage, and safety infrastructure. A letter of support from the Metropolitan Planning Organization may assist in the grant application process. Brennan and Toennies reviewed this grant support letter.

**Gould-Stabile moved, Odden seconded and motion carried unanimously to approve the Letter of Support for the Rapid City Country Road RAISE Grant Application.**

**24TP005 – Approve the Letter of Support for the Downtown Railroad Crossing Improvements Study RAISE Grant Application.** The City of Rapid City is seeking RAISE Grant Program funding for the Downtown Railroad Crossing Safety Study. Railroad crossings throughout the downtown area lacks additional safety measures for all modes of transportation. The Study will analyze the crossings, recommend infrastructure improvements, and provide cost estimates. A letter of support from the Metropolitan Planning Organization may assist in the grant application process. Brennan and Toennies reviewed this grant support letter.

**Odden moved, Layman seconded and motion carried unanimously to approve the Letter of Support for the Downtown Railroad Crossing Improvements Study RAISE Grant Application.**

**24TP006 – Acknowledge the 2024-2027 Transportation Improvement Program Amendment #24-002A.** Brennan reviewed amendment #24-002A. This amendment removes funding from the County Secondary and Off System Projects category for county pavement marking projects. This change was developed in conjunction with the South Dakota Association of County Highway Superintendents to allow more flexibility by allocating funding proportionally based on the percentage of paved miles of county roads in each jurisdiction.

**No action was taken on this item.**

**24TP007 – Acknowledge the Highway 1416 and Radar Hill Road Corridor Study – Draft Report.** Pennington County and the City of Box Elder, in conjunction with the Rapid City Area Metropolitan Planning Organization, contracted with KLJ, Inc. to conduct a corridor study on Highway 1416 and Radar Hill Road. With the planned expansion of Ellsworth Air Force Base (EAFB), providing safe and efficient access to the installation will help to ensure the success of the B-21 Raider Bomber mission. Traffic to and from EAFB is anticipated to increase over the next 20 years, and Highway 1416 and Radar Hill Road are critical links in the transportation infrastructure. The study analyzed traffic patterns and safety issues on the corridors, and provides recommended improvements to the corridors to provide a multi-modal transportation system for EAFB, Pennington County, and the City of Box Elder. Brennan provided a presentation on the recommendations.

**No action was taken on this item.**

**Update on Construction Projects**

Carlson provided information on the current construction projects within the Rapid City Area Metropolitan Planning Organization area. Odden provided information on current Rapid City construction projects.

**Update on Planning Projects**

Brennan provided information on the current planning projects within the Rapid City Area Metropolitan Planning Organization area.

There being no further business, the meeting adjourned at 10:24 a.m.